

**Cumberlands Workforce Development Board
Meeting Minutes
October 15, 2019**

The Cumberlands Workforce Development Board met on October 15, 2019 at the Lake Cumberland Area Development office in Russell Springs. Chairman Sam Brown called the meeting to order.

Ms. Beverly Grimes called the roll. There were twenty (20) of the twenty-seven (27) members present, thus constituting a quorum of the board. Sixteen (16) members present were Business and Workforce representatives which meets the requirement of 51% of members present be a combination of Business and Workforce representatives. Board staff included: Myra Wilson & Beverly Grimes. Lake Cumberland Area Development District Staff included; Darryl McGaha, Nick Hazel, Marsha Wells, Barbara Campbell, Tony Meeks, Brentley Bault, Chris Ford, Anna Ford, Shirlene Taylor, Lisa Gosser, Karen Miller, Jean Wilson, Jenny Hughes, Jennifer Burton, Cassie Bertram, Larry Hatfield, Kristine McCollum, Fara Popplewell, Judy Keltner, Sandy Birkholz & Kim Gibson.

Mr. Sam Brown introduced our new Board Member; Juwana Sampson representing the Pine Knot Job Corp.

All members were e-mailed copies of the minutes from the August 20, 2019 meeting. Questions/corrections were asked for; there being none, motion was made by Janet Slayden to approve the minutes as presented, seconded by Vickie Wells. Motion carried.

Ms. Myra Wilson introduced our guest, Russell County Jailer-Bobby Dunbar, Russell County Attorney-Kevin Shearer.

Ms. Myra Wilson introduced our guest speaker, Dr. Richard Miles. He spoke at an AROC meeting that Ms. Wilson attended. We have been working with substance abuse disorder in our area. Once she heard this information it increased the desire we have to help the people in need and that need to transition back into society and our workforce. Dr. Miles gave a power point presentation on "SUD as a Chronic Brain Disease". This was for informational purposes only.

Success Story- Ms. Kacey Wade is currently attending Tennessee College of Applied Technology. She thanked WIOA for their assistance with her tuition. WIOA has opened several doors and opportunities. She started off by not knowing anything about cars but how to change the tires and oil. She was inducted into the National Technical Honor Society (NTHS). To be a member of the NTHS you must keep a grade average of 90 or higher, volunteer to help the community and school. While being a member of NTHS she has made many great memories. She had the opportunity to compete in the 2019 Skills USA Suitcase Display Competition in Chattanooga, TN, she placed 1st and brought

home the gold. She was elected Treasurer of the Skills USA. She applied for a scholarship and got third in the nation. It's a scholarship for women that are going to take an auto mechanics course. Since WIOA paid for her tuition, she was able to use her scholarship money for tools and tool box. She has recently been nominated as Student of the Year. You must be in good standings with the college, must have a GPA 3.3, demonstrate positive attitude, appear self-confident, establish career goals, and be involved in school activities. She said that if it wasn't for WIOA & Kim Gibson-WIOA Career Manager she would not have had any of these opportunities.

Success Story- Kelsey Cook Emerson- Ms. Emerson was incarcerated for 4 months. She took her GED while she was incarcerated, never studied, but passed it. Ms. Wilson got a call from the jail saying she is getting released to re-entry. Kelsey helped serve at the non-profit community meal that afternoon. The next day they had to work on getting her birth certificate paperwork completed. The following week she started work at the Kentucky Career Center-Campbellsville, part-time, making calls for us to see if employers will hire people that have a misdemeanor or felony to continue to build our list. In the meantime, she had applied somewhere waiting for them to hire her. She got the call Friday and she got the job. She started Monday and it's a success. Her goal is to work there a year to repay her mother all the money that she cost her during that time, then she wants to go to nursing school.

Ms. Karen Miller presented the Board with four (4) letters from the Review Teams who did our re-certifications in our career centers.

- On August 27th the Columbia Career Center was reviewed for the purpose of re-certification there were no issues found that prevented them from being re-certified. The review team had four (4) suggestions and they also list five (5) of their best practices.
- On August 27th the Campbellsville Career Center was reviewed for the purpose of re-certification. There were no issues found that prevented them from being re-certified the review team had six (6) suggestions and they also list eight (8) of their best practices. The first suggestion was that we work with the appropriate parties to declare this Affiliate site a Comprehensive site. Each area must have a least one (1) comprehensive center, ours is currently in Somerset. The only thing preventing Campbellsville from being a comprehensive center is it needs one (1) staff person from CDO who has an office there and works a minimum of thirty (30) hours per week. A CDO staff person from Somerset has been traveling 2-3 days a weeks to Campbellsville for the past 7-8 months. There is a CDO present, but this will not help with the re-certification, because it's not a permanent position. The foot traffic in the Campbellsville Career Center runs between 475-550 clients per month. 70%-75% of customers coming into the career centers are unemployment recipients. All individuals who receive unemployment benefits must take a REA class and right now the only place to take this class is at the Somerset Career Center. So all the

customers in our thirteen (13) county area has to go to Somerset to take this class. CDO is currently paying for office space in Campbellsville, she feels that money paid for rent could be used to hire a full-time CDO person for Campbellsville. Campbellsville becoming a Comprehensive Center will only add the services available to customers, both Business and Job Seeker.

- On October 4th the Monticello Career Center was reviewed for the purpose of re-certification. There were no issues found that prevented them from being re-certified. The review team gave accolades and had six (6) suggestions.
- On October 4th the Albany Career Center was reviewed for the purpose of re-certification. There were no issues found that prevented them from being re-certified. The review team gave accolades and had five (5) suggestions.

Motion was made by Scott Pierce to approve the Campbellsville, Columbia, Monticello and Albany Career Center as certified Affiliate sites, seconded by Steve Sanders. Motion carried.

Ms. Marsha Wells presented a Policy for WIOA Follow-Up Services. At the state level they are requiring a more intense personal type of follow up service to be completed for WIOA Adults, DW, and TAA programs. Cumberland's WIOA would like to request a revision to the policy to include all WIOA programs complete and submit follow up quarterly over the course of 12 months. Motion was made by Daryl Hammond to approve the Policy for WIOA Follow-Up Services as presented, seconded by Janet Slayden. Motion carried.

Ms. Myra Wilson presented a WIOA Support Service Policy. At the last board meeting we put \$10,000.00 in the Budget for Support Services. These dollars may be used in support of obtaining birth certificates, driver's license, State ID's, assistance with clothing for interviews, assistance with transportation to and from interviews and basic hygiene needs. As expenditures are made, they will be entered to reflect the balance available. Motion was made by Steve Sanders to approve the WIOA Support Service Policy as presented, seconded by Larry King. Motion carried.

Mr. Vickie Wells gave an update for the Budget & Finance Committee. The Budget for WIOA Programs for PY'19 is \$4,222,907.98. We have expended 15.53% thru Sept 27, 2019. We received an additional \$150,000.00 in Youth funds, which is included in this budget. The Board was given a breakdown of WIOA Expenditures by Grant Number and a breakdown that comes from the Area Development District software for WIOA Admin., which includes Board Support, Direct Services and One-Stop Operator. Motion was made by Wendell Emerson to approve the budget as presented, seconded by Richard Foley. Motion carried.

Jailer Bobby Dunbar talked about the launch of the Connect Program at the Russell County Detention Center. They had sixteen (16) males and sixteen (16) females. They had several guest speakers, some people that were observing. He was scared when they first started this because he didn't think they had enough accommodations, but this meeting took place in their Sally Port. It was a great success!!!!

County Attorney Kevin Shearer spoke to the Board. He gave the Board some background information on our success story, Kelsey Cook Emerson. He took Kelsey out of her home when she was a baby. She has been in and out of juvenile court and adult court. They picked her up because she owed restitution. They have to draw the line somewhere, because they keep seeing the same people over and over again. When you add more people to their lives good things happen. We are seeing things change in our community because of this program. He thanked the Board for partnering with the Russell County Detention Center to make this program possible.

Mr. Darryl McGaha also spoke to the Board. The inmates were being released from jail and not given any assistance or guidance. He spoke with an inmate and asked him if he had not been helped what would he have needed and he said transportation. Through working with many partners a resource manual has been created that list the assistance they might receive which covers various options for help. It's very important that the inmates know all of these resources offered before they are released.

In the Lane Report it states, "The Cumberland LWA is projected to be the fastest growing job region in the state during the 2016-2026 projection period with an expected growth of 12.53 percent or 14,194 new job openings. More than 18 percent of the new jobs will be in the transportation and materials moving occupations." We have to find people that will work and help them become employed.

Strategic Plans were submitted by all of the Workforce Directors in the State. Only one (1) region passed. There will be a Strategic Plan for review and approval at the December Board Meeting.

Ms. Myra Wilson has been working with Mr. Shearer in court as well as working with the team at the Detention Center. They have 28 of 35 people now working, which is 80% success. You have to be there for them every step of the way. They have released some that have gone to the Oxford House. They are trying to help one of the ladies find a job where she is located. They are getting comfortable because they can call, text and e-mail and they will respond.

There has been a Community Partnership Meeting in Pulaski County. The purpose of the meeting is to find out what resources the partners have to offer. They are waiting on a meeting with Chris Girdler with the Somerset Pulaski Economic Development Authority (SPEDA) before they can go to the Fiscal Court to get the MOU approved and

launch the same program at the Pulaski Co. Detention Center as they have going at the Russell County Detention Center.

The Board was e-mailed the Department Updates for their information.

We got a notification from the Kentucky Department of Education. Five Kentucky Public Schools were named 2019 Blue Ribbon Winners, one is located in the Cumberland Workforce Development Area, Shopville Elementary School-Pulaski County.

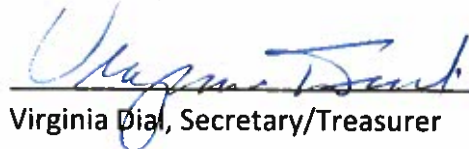
Our Board meeting is scheduled for December 17th. Is there any opposition to moving the meeting back to December 10th? There being no opposition the Workforce Development Board Meeting will be held on December 10th.

For over a year, we have been talking about the facility in Somerset needing additional space. There is a location, the (Old Rite-Aid Building located on Hwy 27) that staff would like to look into as a possible new location. Motion was made by Steve Sanders to approve studying the feasibility of us leasing the Old Rite-Aid location, seconded by Larry King. Motion carried.

Motion was made by Wendell Emerson to adjourn, seconded by Scott Pierce. Motion carried.



Sam Brown, Chairman



Virginia Dial, Secretary/Treasurer