

WIOA JOINT APPRENTICESHIP SERVICES POLICY

Participants must be WIOA eligible that are in a joint apprenticeship. For this purpose only WIOA eligible participants may receive services listed below providing funds are available with a cap of \$1,000 – tuition, books, work related clothing, shoes and /or tools required for training. This service is limited to one time per individual.

These services, except for tuition, will be reimbursed to the participant providing verification in the form of an actual paid receipt. These receipts must be original and given to the Career Manager for processing. These will be paid directly to the participant on a monthly basis.

For tuition cost there will be an ITA created with the reimbursement being sent to the provider.

Career Managers will collaborate with other agencies to ensure these services could not or are not being provided to avoid duplication and documented.

Any falsifying of any forms, procedure or payments will be grounds for termination from the WIOA program.