

## **CUMBERLANDS WIOA TESTING AND LICENSURE SUPPORT POLICY**

Eligible WIOA participants who have received training using another funding source, paid for the training themselves or completed training at an Area Technology Center (ATC's) but not having used WIOA funds before will be eligible to receive supportive services to help with the cost of testing to obtain a licensure, credential or certification that is directly necessary to obtain employment within the area in which they have been trained. Other than the actual cost of the test the only other items available under this policy is study books necessary for preparing for the test and the actual cost of the license, credential or certification. These supportive services are limited to a maximum of \$500 per participant and are subject to the availability of funding.

All active WIOA Adult, Dislocated Worker, or Out of school Youth participants are eligible to receive up to \$500 per participant to cover the cost of testing that is required to obtain licensure, credential or certification linked to their training.

Participants will be reimbursed for eligible expenses only after presenting verification to the Career Manager in the form of ACTUAL RECEIPTS showing that the participant has already paid these expenses. Career Managers will submit a WIOA Participant Invoice for payment with supportive services reimbursements being paid directly to the participant on a monthly basis.

Any potential participant who does not possess a GED, which is required for entry into training or employment may have GED exam paid for if deemed eligible for WIOA services. Individual must be test ready in a minimum of two (2) areas of the GED exam and cannot afford the cost of the exam. To complete the balance of four (4) exams the maximum expenditure will be \$120. Any retakes must be covered by other services. Payment will be made by reimbursement to Adult Education Center after invoice is received.

Any falsifying of any form, procedures, or payments by a participant will be grounds for termination from the WIOA program and repayment of funds.